MOUNTAIN VIEW ELEMENTARY SCHOOL

MISSION STATEMENT

It is the mission of the Mountain View staff and faculty to provide daily first best instruction and academic support for all students so that they can be prepared for college and career with twenty-first century skills leading to lifelong success.

MOUNTAIN VIEW SCHOOL COMPACT

Title 1 Schools

Mountain View School and the parents of the students participating in activities, services, and programs funded by Title 1, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State’s high standards. This school-parent compact is in effect during school year 2019-2020.

School Responsibilities – Mountain View School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State’s student academic achievement standards.

2. Provide an integrated, balanced curricular program using the Riverside Unified School District Standards and Benchmarks and addressing the assessed needs of all students.

3. Allow students to experience success through the use of various instructional approaches, groupings and settings.

4. Recognize the various cultural diversities within the school community.

5. Provide supplementary instruction, when necessary, in reading and/or math.

6. Hold parent-teacher conferences November 7 and 8, 2019, during which this compact will be discussed as it relates to the individual child’s achievement.

7. Provide parents with frequent reports on their children’s progress by communicating regularly with parents through report cards three times a year, periodic progress reports, parent contacts, and parent conferences.

8. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents before and after school, by phone, and by written communication.

9. Provide parents opportunities to volunteer and participate in their child’s class; observe classroom activities; participants in classroom and school wide activities; facilitate observations, when possible, in the classrooms to enable parents to reinforce learning at home.
Parent Responsibilities - We, as parents, will support our children’s learning in the following ways:

1. Ensure on-time arrival and high rates of attendance.
2. Make sure that homework is completed.
3. Monitor the amount of technical devices and television time for your children.
4. Volunteer/observe, when possible, in the classroom to be able to reinforce learning at home.
5. Participate, as appropriate, in decisions relating to my children’s education.
6. Promote positive use of my child’s extracurricular time.
7. Direct all concerns regarding school to appropriate school personnel.
8. Stay informed about my child’s education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
9. Serve, to the extent possible, on policy advisory groups, such as the Title I, Part A parent representative on the school’s School Improvement Team; the Title I Policy Advisory Committee, the District-wide Policy Advisory Council, the State’s Committee of Practitioners, the School Support Team or other school advisory/policy groups.
10. Attend Back to School events, parent-teacher student conferences, Open House and other school events.
11. Work closely with all teachers to help their child be successful in the regular program by supporting the school and district Homework Policies and Attendance Policies.
12. Acknowledge our responsibility for our child’s education and making every effort to comply with this compact.

Student Responsibilities - We, as students, will share the responsibility to improve our academic achievement and achieve the State’s high standards. Specifically, we will:

1. Be active participants in our own learning.
2. Be responsible learners through development of good study habits.
3. Complete all class work and homework.
4. Attend school regularly and be on time.
5. Display appropriate behavior at school so all students can learn.
6. Show respect for others and self by displaying a positive attitude towards learning.

Additional Required School Responsibilities:
1. Involve parents in the planning, review, and improvement of the school’s parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any school wide program plan, in an organized, ongoing, timely way.

3. Hold an annual meeting to inform parents of the school’s participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.

4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.

5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school’s curriculum, the forms of academic assessment used to measure children’s progress, and the proficiency levels students are expected to meet.

6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.

7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.

8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

Optional School Responsibilities:

1. Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State’s Committee of Practitioners and School Support Teams.

2. Notify parents of the school’s participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.

3. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.

4. Work with the LEA to ensure that a copy of the SEA’s written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of student and to appropriate private school officials or representatives.
I. GENERAL EXPECTATIONS

Mountain View School agrees to implement the following statutory requirements:

- The school will jointly develop with parents and distribute to parents of participating children, a School Parental Involvement Policy that the school and parents of participating children agree on.

- The school will notify parents about the School Parental Involvement Policy in an understandable and uniform format, and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.

- The school will make the School Parental Involvement Policy available to the local community.

- The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school.

- The school will adopt the school’s school-parent compact as a component of its School Parental Involvement Policy.

- The school will provide opportunities for participation by parents with limited English proficiency, parents with disabilities and migratory parents.

- The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

  Parental involvement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring—

  (A) That parents play an integral role in assisting their child’s learning;

  (B) That parents are encouraged to be actively involved in their child’s education at school;

  (C) That parents are full partners in their child’s education and are included, as appropriate, in the decision-making and on advisory committees to assist in the education of their child;

  (D) The carrying out of other activities, such as those described in section 1118 of the ESEA.

II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

Mountain View School will take the following actions to involve parents in the joint development and joint agreement of its School Parental Involvement Policy in an organized, ongoing and timely way under section 1118 (b) of the ESEA:
Parents and staff will come together and jointly develop a School Parental Involvement Policy available in English and Spanish. School Site Council (SSC) and English Learner Advisory Committee (ELAC) will participate in development of the policy. The two parent governance groups, SSC and ELAC, will provide feedback and revisions to the final draft. A summary of the Parental Policy will be distributed at the beginning of the school year to all students. A full copy of the School Parental Involvement Policy will be available in the office by request. Training will be provided at those meetings regarding ESEA/ESSA (Elementary Secondary Education Act/Every Child Succeeds Act)

Mountain View School will take the following actions to distribute to parents of participating children and the local community, the School Parental Involvement Policy:

Mountain View’s Parental Involvement Policy will be available in English and Spanish. The policy will be discussed and distributed to all members of SSC, ELAC, and to the attendees of the annual Title I Parent meeting. State Preschool parents will discuss the policy at their Preschool Parent Committee meetings. A full copy of the Parental Policy will be available to members of the community upon request in the office.

Mountain View School will update periodically its School Parental Involvement Policy to meet the changing needs of the parents and the school.

The School Parental Involvement Policy will be updated at the annual Title I Parent Meeting, SSC, and ELAC parent meetings within the first trimester of the school year. Mountain View’s Leadership Team will annually review and discuss elements from the Parental Policy. Discussions shall be held and needed revisions and/or deletions will follow. School Site Council will vote on the adoption of the final policy.

Mountain View School will convene an annual meeting to inform parents that their child’s school participates in Title I, about the requirements of Title I and of their rights to be involved.

The annual Title I meeting will be held within the first trimester of the new school year. Notices will be sent home with every preschool through sixth grade student in Spanish and English two weeks prior to the event. Child care will be provided. The Title I Parental Involvement Policy will be distributed to the parents in attendance.

Mountain View School will hold a flexible number of meetings at varying times, and may provide transportation, child care and/or home visits, paid for with Title I funding as long as these services relate to parental involvement.
Topics for meetings will be decided upon by giving a “Needs Assessment” at the SSC/ELAC meetings. The School-Parent Compact and Mountain View’s Parental Involvement Policy will be addressed/revised at SSC/ELAC meetings.

In addition, parents will have the opportunity to participate in workshops addressing topics such as reading, writing, mathematics, technology and homework. These workshops may be held in the afternoon, evening and during the school day. Child care will be provided if necessary.

Parents will receive information regarding workshops/meetings through a variety of means including: flyers,
calendars, auto-dialers, school website, and newsletters sent home with the child. Notices are also posted on the front bulletin board and the school marquee.

**Mountain View School** will provide timely information about Title I programs to parents of participating children in a timely manner.

Parent representatives from Mt. View attend the **Compensatory Education District Advisory Committee (CEDAC)** and report back to SSC/ELAC meetings regarding important of Title I information.

**Mountain View School** will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

At SSC, ELAC, Back to School Night, Parent Conferences, and within grade level newsletters and/or trainings, parents will be provided with grade-level standards and assessment results. An explanation will be given of the achievement grading categories.

**Mountain View School** will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

The SSC and ELAC meetings are open to all community members. The meetings are posted on the marquee, listed in the school calendar, and posted on the Mt. View's school website. The agendas are displayed on the front office bulletin board. Each SSC and ELAC agenda provides an opportunity for the community members to comment or ask questions. Minutes are taken at the meetings. The principal responds in a timely manner to all questions or suggestions.

**Mountain View School** will submit to the district any parent comments if the School-wide plan under section (1114) (b) (2) is not satisfactory to parents of participating children.

The School-wide Plan is written by staff members with input from parents. At SSC/ELAC meetings, training is provided by the principal regarding the school plan. Approval of the school plan by the SCC /ELAC is required. Parents are informed about the importance of their comments and the names of district personnel that they may speak with regarding their concerns. Minutes are taken at the SCC/ELAC and the annual Title I Parent Meeting and are on file in the Mt. View Projects Office and RUSD Program Quality Office.

**III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

**Mountain View School** will jointly develop with parents of participating children a school-parent compact that outlines:

- The shared responsibility of parents, students and the entire school staff to improve students’ academic achievement

- The shared responsibility between the school and parents to help children achieve the statewide academic content standards
The school’s responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that helps children served under Title I meet the statewide academic content standards.

The ways in which parents will be responsible for supporting their children’s learning, such as monitoring attendance, homework completion, use of electronics, video games, and time spent watching television; volunteering in their children’s classroom; participating as appropriate, in decisions related to the education of their children and the positive use of their children’s extracurricular time.

The importance of ongoing communication between teachers and parents through (at a minimum):
- Annual parent-teacher conferences in elementary schools, in which the compact shall be discussed in relation to the individual child’s achievement.
- Frequent reports to parents about their children’s progress.
- Reasonable access to staff.
- Reasonable opportunities to volunteer at the school, participate in their children’s class and observe classroom activities.

The School Compact is a very important document at Mt. View School. It is reviewed and updated annually. The revision of the School Compact is always approved by the staff, SSC and ELAC groups. The School Compact is included in the Parent Handbook which is available online and distributed to all students upon request. A copy of the School Compact is available upon request in the office.

Mountain View School will, with the assistance of the district, provide assistance to parents of children served by the school in understanding topics such as the following:

- The State’s academic content standards
- The State’s student academic achievement standards
- The State and local academic assessments, including alternate assessments
- The requirements of Title I
- How to monitor their child’s progress
- How to work with educators

Compensatory Education District Advisory Committee (CEDAC) meets approximately five times a year. All state standards, academic achievement standards and assessments are discussed and reported back to SSC and ELAC meetings as are the requirements of Title I. The standards are communicated to the parents through Back to School Night, Parent Conferences and classroom newsletters. Guest presenters encourage parents in how to monitor their child’s progress and how to work with the teachers to ensure school success.

Mountain View School will, with the assistance of the district, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement.

Mountain View parents are encouraged to attend all parent meetings and workshops offered by the district or school site. The majority of the trainings are provided by Mountain View staff members, however, some
RUSD personnel will present at selected sessions (ELAC). The topics for these meetings are selected as the result of a Needs Assessment.

**Mountain View School** will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.

Mountain View's Grade-Level Teacher Professional Learning Community (PLC) Meetings are held every Wednesday.

**Mountain View School** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with State Preschool, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Parents from Mountain View's State Preschool are invited to help coordinate Pre-kindergarten parent meetings. This annual activity takes place in the January and February Preschool parent meetings.

**Mountain View School** will, to the extent feasible and appropriate, ensure that information related to the school and parent programs, meetings and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language the parents can understand.

School related information is sent home to the parents on an ongoing basis. Monthly meetings and dates are displayed on the school’s marquee, announced in the school’s website, and noted in the classroom newsletters. Individual flyers are sent home to invite parents to participate in the parent trainings. All notices are sent in English and Spanish.

**ADOPTION OF SCHOOL PARENT INVOLVEMENT POLICY**

This School Parent Involvement Policy has been developed jointly with, and agreed on, with parents of children participating in Title I, Part A programs.

This policy was adopted by Mountain View School on 10/09/18 and will be in effect for the period of 10/09/18 to 10/09/19. The school will distribute this policy to all parents of participating Title I, Part A students.

(Signature of Principal)

10/09/18
CLOSED CAMPUS

At Mountain View Elementary School, student safety is our first and foremost priority. **Our campus will only be open to students before and after school.** This means that parents and other adults will need to drop off or pick up their students at one of our entry gates;

1. At the gate in front of the school, beside the main office or
2. The gate at the end of the main driveway. Please do not park. Drive all the way to let out your students.

We are asking that adults not enter the campus with students.

In the morning, **TK/Kindergarten students only** may enter through the gate at the kindergarten playground, which fronts Streeter Avenue at the bus lane. A supervisor will be present to greet and direct kindergarteners into the playground. At dismissal ALL TK/Kindergarten students will be released at the pick-up area at the end of the main driveway only.

*If you are volunteering or have a pre arranged appointment in your child's classroom you must first sign in at the office, show ID, and be announced to the teacher. Once accepted, you will then be allowed to enter campus after the bell rings at 7:50 am or otherwise arranged.*

At dismissal, parents and all other adults are to remain outside of the school’s gates until students exit after the bell rings at 2:40 pm, 1:25 pm on Early Release Days or at 11:50 am on Minimum Days.

**SCHOOL SCHEDULE**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Time</th>
<th>Lunch</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Preschool</td>
<td>8:00 - 11:00 am and 12:00-3:00 pm</td>
<td></td>
</tr>
<tr>
<td>SPED Preschool</td>
<td>7:30-11:15 am and 11:30-3:15 pm</td>
<td></td>
</tr>
<tr>
<td>Kindergarten</td>
<td>(not before 7:50 am) 8:20-2:40</td>
<td>Lunch 10:40 - 11:25 am</td>
</tr>
<tr>
<td>Grade 1</td>
<td>(not before 7:50 am) 8:20-2:40</td>
<td>Lunch 11:15 - 12:00 pm</td>
</tr>
<tr>
<td>Grade 2</td>
<td>(not before 7:50 am) 8:20-2:40</td>
<td>Lunch 11:30 - 12:15 pm</td>
</tr>
<tr>
<td>Grade 3</td>
<td>(not before 7:50 am) 8:20-2:40</td>
<td>Lunch 11:45 - 12:30 pm</td>
</tr>
<tr>
<td>Grade 4</td>
<td>(not before 7:50 am) 8:20-2:40</td>
<td>Lunch 12:00 - 12:45 pm</td>
</tr>
<tr>
<td>Grade 5</td>
<td>(not before 7:50 am) 8:20-2:40</td>
<td>Lunch 12:15 - 1:00 pm</td>
</tr>
<tr>
<td>Grade 6</td>
<td>(not before 7:50 am) 8:20-2:40</td>
<td>Lunch 12:30 - 1:15 pm</td>
</tr>
</tbody>
</table>

*Early Dismissal Every Wednesday - All students are released at 1:25 pm on Wednesdays.*

Students should not arrive at school prior to 7:50 am. There is no adult campus supervision until 7:50 am. The first bell rings at 8:15 am, the tardy bell at 8:20 am. Instruction begins promptly at 8:20 am. Children not in the classroom at that time must report to the office to sign in and receive a Tardy Pass before going to class. **Excused absences and tardies are for the student’s medical, dental or court appointments only. A statement from the provider is required.** Excused absences and tardies are counted in each student’s individual attendance record. Parents are required to call the school or provide a written note for any absence or tardy due to personal or unavoidable reasons. *RUSD Pupil Services tracks when a student is picked up prior to the scheduled school dismissal time and records the incident as a tardy.*
Streeter Avenue is a very busy street. Jaywalking or pulling over and stopping along Streeter Ave. are traffic violations that carry citations and fines. Please use designated crosswalks only! Everyone’s cooperation is needed to ensure that children and parents arrive and exit campus safely.

Vehicles dropping off / picking up students are to enter campus using the school driveway loop at the Mountain View and Streeter Avenue stop light. Crosswalks are to be kept clear at all times. Please watch for pedestrian traffic. The far right lane of the driveway has been designated for the loading or unloading of students only. Do not leave your vehicle unattended at this curb. The left lane of the driveway is to be kept open for those moving through to the loop to exit. Stay alert for vehicles pulling into and out of the loading or unloading zone. All traffic rules, painted curbs and posted signs are to be observed, along with the directions given by supervising school personnel. Each person is responsible to provide a good example to our students. Please be patient and courteous.

*Vehicles are never permitted to pull into the Bus Lane.*

Students, other than those in HEARTS, are to be picked up within 15 minutes of the daily dismissal bell.

Please be sure you and your student have a complete understanding of dismissal procedures. Students experience a sense of security when rules are followed by all persons. Please reinforce with consistency.

Students may also access campus through the Mead Court gate. It will be unlocked daily between 7:50 - 8:15 am and then again at dismissal for 15 minutes. Gate access is for students only. Please note that Banner and Sheridan Court gates will remain inaccessible. When using Mead Court for your student’s access, be courteous, considerate and respect of the property of the neighboring residents. Doing so will permit students continued access to school via this gate.

Please take a moment to review these critical reminders:

- Please consider using other designated drop off / pick up areas on varying days to lessen the burden on the residents of this single street.

- Please do not block, partially block, or pull into a resident’s driveway for any reason. This includes the loading or unloading of students...even if you think you will “only be a minute”. To do so constitutes trespassing and is illegal. It is vital that everyone complies with this directive.

All other grade 2-6 student “walkers” may exit through the gates by the front office or library. Adults must wait outside of the gates to enable students to safely open and exit campus when the bell rings. All Kinder & Gr 1 students will be released from the gates closest to the Mountain View driveway loop.

Visitors on campus

The Board of Education encourages interested parents/guardians to visit the school and participate in the educational process. As required by State Law (Penal Code 627.2, Education Code 32211) and RUSD Policy/Rules and Regulations (BP/RR 1250), ALL visitors are required to register in the office upon entering the school premises during school hours. This requirement includes parents, guardians, RUSD staff not assigned to the school, public employees, volunteers, media, public officials, and all other outsiders/visitors requesting to visit the school.

- Parents and visitors must check in at the front office. A current photo ID is required to sign a student out or to be permitted on campus during school hours. Adults, other than parents, must provide
a written parental note stating the student’s name(s), the date, and the reason, along with the full name of the person they are permitting to pick up their student(s) early. There are no exceptions.

- Adult volunteers must complete a RUSD Volunteer form to receive a “Facts About Workers’ Compensation” brochure. Volunteers on campus over a total of 4 hours weekly must complete a district volunteer form, provide a current TB assessment (within past 6 months) and provide fingerprint clearance through RUSD Human Resources (a $45.00 charge).

- **All classroom visits or birthday treats /celebrations must be pre-arranged with the teacher prior to your arrival at school.** The visit will be confirmed with the teacher. You will be required to sign in & out of campus everyday you attend. Volunteers and visitors are required to visibly wear a designated office sticker while on campus.

- Persons under the age of 18 are not permitted to be in classrooms any time during the school day.

THIS POLICY IS DESIGNED FOR SAFETY AND SECURITY AT ALL RUSD CAMPUSES. THANK YOU FOR YOUR COOPERATION IN THESE EXPECTATIONS.

### Protecting Instructional Time: Contacting Students During the School Day

**PLEASE NOTE:** Instructional time is the most valuable resource available to students and teachers in the pursuit of academic excellence. **In order to protect both the quality and quantity of instructional time, we will not interrupt classrooms with phone calls for any reason, short of a genuine emergency.**

Instruction will not be interrupted to notify students of forgotten items, i.e. a lunch, band instrument or homework or to give students after school instructions. Parents are free to bring forgotten items to the office, with the understanding that the student has the responsibility to check for their items, without being called. When such items are brought to the office, a note will be placed in the teacher’s box. (Keep in mind that teachers cannot check their boxes after their lunch periods).

Please be aware that it is a violation of Board Policy for students to have electronic devices operational during the instructional day. In keeping with this policy, parents may not contact students via a personal cell phone during the school day. **It is the responsibility of students and parents to make all such arrangements before the school day begins.**

Thank you for your cooperation as we pursue optimal learning for our students.

### REPORT CARD INFORMATION

Each student receives a report card three times during the school year. Informal communication between teachers and parents takes place throughout the school year.

**Report Cards:**
- November 7 and 8, 2019 - given at Parent Teacher Conferences
- February 28, 2020
- May 28, 2020 - the last day of school.

**Parent Conferences:** November 7 and 8, 2019
Progress Reports

District Notice of Progress are sent home approximately six weeks before the end of each grading period. If your child is at risk of receiving minimal evidence of grade level standards on his or her report card, you will receive a District Notice of Progress report from the teacher. If you receive such a report, it is recommended that you immediately arrange an appointment with the teacher to develop a plan to help your child become more successful.

SPECIAL SERVICES AND PROGRAMS

State Preschool

State Preschool is an educational program designed to prepare identified four-year old children for a successful school experience. It does this through classroom activities such as listening, storytelling, arts and crafts projects, field trips and physical development activities. Parents are heavily involved in the program through meetings, parent education, and volunteer time. Enrollment is limited to low income families. Contact RUSD Early Childhood Education Office at 352-8290 for information. Mountain View’s State Preschool program is in session from September to June.

School-Business Partnership

The Kiwanis Club and Mountain View began a partnership in 1985 to improve the school attendance of students. The partnership has grown to include recognition of student achievement, beautification of the school campus, donations of library books, and other much needed equipment. Lunch Buddies, which recognizes student successes, a shoe fund for needy students and monthly attendance awards are but a few of the ways the Kiwanians make a positive impact on Mt. View students. In 2011, the Arlington Kiwanis Club merged with the Uptown Riverside Kiwanis Club. The Uptown Riverside Kiwanis Club has graciously continued our outstanding partnership. Mountain View enjoys several other community and business partnerships.

School-wide Title I

Mt. View School receives funds under Every Child Succeeds Act to help all students meet challenging academic standards. Mt. View’s Title I program is designated “Schoolwide.” Being a School-wide Title I program allows us to more effectively combine programs and resources to meet the needs of all children at our school. Some of the components are:

- Early Literacy groups
- Staff Development
- Full Implementation of all adopted curricular materials
- Parent Education Opportunities
- Intervention programs and opportunities
- Student and instructional technology
HEARTS After School Program

Helping Elementary Achievers Reach The Stars (HEARTS) is a state funded after-school program. The program was established with the intent of serving students who would otherwise have no other structured activities in the afternoons until parents arrived home from work, but is open to all students in grades 1-6, when space is available. Priority is given to students who have academic needs and who will attend full-time, 5 days a week. It is a balanced program of academic support (common core standards and homework help) and enrichment activities (sports, the arts, cooking, computer, and theme-based activities). HEARTS is not a homework completion program, because it encompasses so many varied learning opportunities, both from the Boys and Girls Club staff and from our partners throughout the city. By participating in the HEARTS program students are receiving the equivalent of 90 extra days of school. Enrollment is limited to 84 students.

Instructional Technology

At Mountain View Elementary School, each student in grades three through six is provided a chromebook for the purposes of augmenting school-related learning opportunities during school hours. Student computers are considered an essential learning tool just like a textbook. Each student is required to use his/her computer responsibly and to safeguard it from preventable damage or loss. Teachers at each grade level provide instruction in the use of technology and digital citizenship.

Dual Language Immersion

Mountain View offers parents of incoming Kindergarten students the opportunity to request the Dual Language Immersion program for their child. Dual Language Immersion (DLI) at Mountain View is an instructional program for both native Spanish speakers as well as students whose first language is not Spanish. Students in DLI learn and become fluent in both Spanish and English while simultaneously mastering grade-level academic standards. Because of the high demand for inclusion in Dual Language Immersion, spaces in the Kindergarten DLI program are generally granted based on a lottery system.

BEHAVIOR GUIDELINES

At Mt. View Elementary, we are committed to providing positive and productive learning experiences in a safe environment for all students. Research and experience have proven that children learn best in orderly environments that reinforce mutual respect, cooperation, and courtesy. We expect all Mt. View students to follow school expectations and rules. In order for this to occur, the staff, parents, and students must work together to ensure positive and productive learning experiences in a safe environment.

At Mt. View we are a community where Character Counts! All students have the responsibility of demonstrating character that will ensure academic and social success. These are the six pillars of character expected from all students:

- Trustworthiness
- Respect
- Responsibility
- Fairness
- Caring
- Citizenship
Behavior assemblies are held at the beginning of each school year (and at other times) outlining the guidelines for student behavior. In addition to the guidelines for suspension/expulsion, the following rules are made for the safety and security of all children. While these are general school rules, the specifics of each will be discussed in your child’s classroom and at school-wide assemblies.

1. Students must stay within prescribed areas at specific times.
2. Students may not bring personal items such as toys, gadgets, or balls to school.
3. Electronic games or electronic entertainment devices may not be brought to school.
4. Laser pointers are not allowed on campus.
5. Cell phones may not be used by students on campus. They must be off & stored away.
6. Any cell phone that interferes with learning will be kept in the office and picked up by the parent.
7. The school/district is not responsible for lost or damaged personal property.
8. Running in the corridors, chase and tag are not safe and are not permitted.
9. Roughhousing and play fighting often lead to injury and are not permitted. Children who engage in such activity will be disciplined.
10. All playground equipment is to be used in a safe manner and in accordance with the specific instructions given by teachers or supervisors.
11. All playground games will be played using “school rules.”
12. Students are to leave school promptly at dismissal, unless enrolled in an after school program.
13. Physical contact; fighting, hitting, kicking, pushing or verbal abuse are never acceptable.
14. Skateboards, scooters, hardballs & baseball bats are not permitted on campus.
15. Buying and selling anything on campus is against State law.
16. Gum is not allowed at school.
17. All children are expected to take proper care of school property and equipment.
18. Students and their parents shall be responsible for all damage by students to school property or equipment. This responsibility applies to all manner of books, including damaged or lost library books, technology, school issued supplies, equipment, buildings and grounds (RUSD Policy 5131.5). Parents and/or guardians of a minor who commits an act of vandalism may be held liable for damages up to the amount established by law ($10,000) which may also be adjusted for inflation.
19. Students and staff will treat one another with respect and dignity. Students are expected to follow directions of all school personnel without delay, argument, or defiance.

**After School Discipline**

Under state law, pupils may be detained at school for disciplinary or other reasons for up to one hour per day at the end of the school day. It is Mt. View’s policy to give students a minimum of 24 hour notice of such detention, so those parents may be informed.

**Principal's Plan for Discipline**

What does the principal/assistant principal do when a child comes to the office for inappropriate behavior? We adhere to a progressive discipline system for each child. The particular interventions are applied as appropriate to each situation. The following alternatives may be used:

- Counseling with the child (this always occurs)
- Calling the parents or having the child call the parents
• Sending written notification home (Student Discipline Referral)
• Conference with the child, parent, teacher, and administrator
• Behavior contract written between student/teacher/parent/administrator
• Recess detention
• After school detention
• Short “time out” to another classroom
• Removing child from class to another classroom for the day
• Suspending the child (used after other alternatives fail, except for severe infractions)
• Referring the student to Mt. View’s Student Study Team
• Referring the student to the district Attendance Review Board or School Behavior Review Team
• Recommending the student for expulsion

HEALTH AND SAFETY

Disaster Preparedness
Schools in the Riverside Unified School District are required to have a current disaster plan ready in the event of an emergency such as an earthquake, flood, fire, chemical spill, etc. Each classroom is equipped with disaster instructions outlining steps to be taken in the event of an emergency situation. The entire staff has been well-trained in the necessary procedures. In the event of a significant emergency, students would remain at school and only be released to their parent or persons listed on the student emergency card who provide a current photo ID. Our cafeteria is prepared to provide meals for up to 24 hours, each school has District provided two-way radios for communication, and many staff members have current first aid and CPR certificates. If you would like to review our Disaster Plan, please contact the principal.

Smog/High Heat Procedures
The Board of Education recognizes its responsibility to protect the health of students from risks posed by unhealthful air during smog episodes and or high heat periods. At such times, schools will be notified by district personnel and all strenuous physical activities will be curtailed. Our Inclement Weather Schedule includes limitations of physical exertion during physical education and/or recess periods.

GENERAL INFORMATION
Insurance
The medical costs of pupil accidents are the responsibility of the parent/guardian. Every year Riverside Unified School District provides parents/guardians with the opportunity to apply for student school accident insurance coverage during the school day. The contract is made between the parent/guardian and the insurance company. The Riverside Unified School District informational letter is included in the first day packet to parents. Application forms are available in the school office. This low cost accident insurance helps parents pay the medical costs if a child is injured while under the jurisdiction of the school. Parents are encouraged to consider this option to protect their student(s) in the case of an accident.
Change of Address, Phone Numbers or Emergency Contacts

Parents must notify the school office immediately of changes to their address, phone number and or names and phone numbers of their emergency contacts. The parent’s current photo ID is required to update any portion of the student’s emergency card. An address change must be verified by providing two acceptable district required documents. This is not only the law, but is crucial for your child’s daily safety or in the case of an emergency. Students will not be released to any person not listed on the emergency card as well as anyone under 18 years of age. All persons, parents included, signing to release a student, MUST provide a current photo ID.

Cafeteria Services

Mountain View offers Breakfast in the Classroom. Every student at Mountain View is offered a free breakfast meal each morning in their classroom. Subsidized meals are available for those who apply and qualify. A meal application must be submitted each school year, per family. Submit applications online at; riversideunified.org. A laptop is available in the office to complete an application as well as a few hard copies. Nutrition Services will notify applicants of their eligibility by mail, hopefully within 2 weeks. Monthly menu calendars are also available online at the same website. Prepayment for lunch is encouraged for those not on the meal program. A well-balanced daily hot lunch or salad bar option is $2.75, and includes milk. An 8 oz carton of milk may be purchased for .50. All students are required to memorize and enter their individual RUSD Student Identification number (6 digits) on a keypad tracking system before obtaining their meal. Please help your student memorize their lunch number early. Proper school behavior is expected and required of each student while at lunch. If a student forgets their lunch, the cafeteria will allow them to “borrow” for that meal. Payment is expected the following day. Should a second “borrow” be necessary prior to the first meal payment, the student will be given a “mini meal” consisting of a fruit or vegetable and milk only. Students are not permitted to call home for a forgotten lunch and/or items.

Cafeteria Rules:

1. Walk to the cafeteria or lunch tables with your class in an orderly manner.
2. Talk quietly while in the cafeteria and at the lunch tables.
3. Use good table manners.
4. Wait for the noon supervisor to dismiss to the playground.
5. Walk directly and quietly to the playground. Be careful not to disturb classes that are in session.
6. Wash hands after recess.

Lunch Tables:
1. Take your sack lunch to the tables, following the cafeteria rules.
2. When you are finished, raise your hand and wait to be excused by the supervisor.
3. Leave your area clean. Throw all trash, on, under or around your table, into the trash cans.
Bicycles

Only students in grades, 4, 5 or 6 may ride bicycles to school. Scooters and skateboards are not permitted on campus at any time. It is the student’s responsibility to learn and observe traffic rules for bicycles. **State law requires that children wear a bicycle helmet!**

1. A helmet must be worn while riding a bicycle.
2. Bicycles are to be locked **IN** the bicycle rack.
3. Bicycle locks may not be shared.
4. Bicycles are not to be ridden on the playground.
5. Children may not ride double on bicycles.
6. Children are not to ride or coast bikes while on campus or crossing the street.
7. Scooters, skateboards, roller skates, or rollerblades may not be ridden to or from school.
8. **The school is not responsible for lost or stolen bicycles.**
9. Any student not following safety rules will lose his/her bicycle riding privileges.

Dress and Grooming

The Board of Trustees for the Riverside Unified School District has established dress and grooming standards based on the California Education Code. Mountain View dress and grooming standards are based on Board policy.

1. All students shall be required to dress and groom for school with attention and emphasis on the following:
   - Safety
   - Neatness
   - Cleanliness
   - Personal & Public Health
   - Appropriate Modesty
   - Alignment with the purposes of school

2. Clothing which is disruptive of school operations and the education process in general is prohibited. Parents or guardians will be notified whenever a pupil appears in violation of the dress and grooming policy. Students may not wear the following:
   - Articles of apparel, including hats or bandanas, or the display of symbols, or signs related to gangs or gang affiliation.
   - Clothing imprinted with offensive or suggestive statements and symbols including references to violence, alcohol and drugs.
   - Dangling earrings.
   - Make-up.
   - Short shorts or skirts
   - Spikes, studs or chains
   - Hats may not be worn indoors
   - Flip flop sandals. **All sandals must have a back strap.**
- Strapless blouses, tops with spaghetti straps, half shirts or any top that exposes the midriff or undergarments.
- Excessively baggy clothes, pants or tops.
- Belts or chains hanging from pants.
- Pants sagging and/or exposing undergarments.
- Other items as deemed inappropriate by administration or disruptive to school activities.
- “Wheelies” or shoes with wheels may be worn to school only if the wheels are removed while on campus.

As part of the school curriculum, children need to dress in a manner that will allow them to run, jump, skip and participate in group sports and PE. School clothing should be chosen with all school purposes in mind including an appropriate and scholarly mind set. If inappropriate clothing is worn, parents may be called and asked to bring the child a change of clothing.

**PARENT ORGANIZATIONS**

**School Site Council - SSC**

The School Site Council is made up of equal numbers of parents and teachers who work together to help make decisions regarding planning and evaluation of the school plan. This group makes recommendations concerning goals for the school and curriculum. Members of this group are elected to serve a two year term. The council meets at least seven times a year. We look forward to an exciting year and would like to welcome all parents to attend our meetings. Please call the school if you would like to participate on SSC.

**English Learner’s Advisory Committee - ELAC**

The members of the English Learner's Advisory Committee advise staff in respect to Mountain View's educational program for English Language (EL) students. This committee meets at least four times a year. We encourage parents of Limited English Proficient students to participate in this important committee and give your ideas and opinions.

**Parent Teacher Association - PTA**

**Mission Statement**

- To support and speak on behalf of children and youth in schools, in the community and before governmental bodies and other organizations that make decisions for children;
- To assist parents in developing the skills they need to raise and protect their children;
- To encourage parents and public involvement in the public schools of this nation.

Mountain View PTA welcomes all parents to take an active role in their student's education by joining and attending informative PTA meetings held on campus monthly (generally on the fourth Tuesday of the month). The meetings are conducted under the guidelines of the Local, State and National PTA organization. PTA family membership and participation is encouraged to show support of and help in furthering a positive and productive educational experience to each student at Mountain View Elementary School!
TABLE OF CONTENTS

MISSION STATEMENT

MOUNTAIN VIEW SCHOOL COMPACT

TITLE 1 SCHOOL PARENT INVOLVEMENT POLICY

SCHOOL SCHEDULE

REPORT CARD INFORMATION

SPECIAL SERVICES AND PROGRAMS

BEHAVIOR GUIDELINES

HEALTH AND SAFETY

GENERAL INFORMATION

PARENT ORGANIZATIONS